

UUSMC Board of Trustees  
Meeting Minutes  
May 9, 2018

Attendees: Judy Pappenhagen, Michele Cavanaugh, Ram Ray, David Bonner, Helen Springer, Steven Selph, Seetha Coleman-Kammula, Rev. Greg Pelley

1. Chalice Lighting and Spiritual Reading: “Joy” Greg
2. Approval of Minutes Completed through email
3. Minister’s Report
  - a. Our average total attendance for April was 129, with average worship 101 and average RE at 28. Greg noted that 30 volunteers from the congregation are required each Sunday to staff our worship and RE functions.
  - b. Space rental policy: We generally require a Certificate of Insurance from those who rent our facilities. Greg asked for feedback regarding what our policy should be. Greg to inquire if our Church insurance policy covers any issues that may arise from us renting our space to those without insurance. Maybe a “hold harmless” clause in our lease document would be sufficient. In other words the lessees cannot hold us liable for any damages they may incur while using our facilities. Also, Coralee Palmer intends to again ask to rent our facility for a Mindfulness Workshop later this year. She would also like to offer a SOAR (Survivors of Abuse in Recovery) program at a reduced rate to participants and asked if we would waive our normal rental fee. The Board was supportive, but did have questions about Palmer’s participant rates. Greg will take for action.
  - c. Worship Workshop and Planning: Greg continues to plan for two Worship Workshops, the first dealing with broad themes and the second with a more specific focus. He will be away on study leave May 14 until Memorial Day.
  - d. The Coming of Age Service, in which participants will share their credo statements with the congregation, will be held June 3 and on June 10, the Bridging Ceremony will take place.
4. Budget Review and Approval

Judy and Greg presented draft budget figures in preparation for the Annual Meeting (June 10). The Board discussed how to best present financial information at the Annual Meeting to ensure that the congregation is fully informed about our current and future status. Over the next several weeks, Board members will share ideas with each other and Greg regarding possible presentation materials and approaches.
5. Annual Meeting Information

Judy asked Board Members were asked to forward accomplishments from last year and recommendations for recognition. Team Leaders will be asked to make reports. Ram and Steve will staff the meeting check-in table.
6. Solar Greenhouse

Ram discussed his proposal for an on-site solar greenhouse. The concept intends to further UUSMC community outreach by establishing an ecologically responsible activity in which our RE students and local school students could jointly participate. The Board encouraged Ram to continue to research the project.
7. Endowment

Bruce will take up the Endowment concept based on the Board's recommendation regarding timing. In the meantime, the Board agreed that it is appropriate for Bruce to informally share information about giving.

8. Board Goal #1 Membership

Tracy Morgan has volunteered to chair the Membership Committee. Debby has developed and will put in place a tripartite badge plan which allows easy identification of Members, Friends, and Visitors. Should be in place in June.

9. Board Goal #2 Policies and Governance

This is an on-going project that will continue into the upcoming year.

10. Board Goal #3 Communication

Seetha has completed her project. "Ask Me About" badges have been produced and she will forward her ideas regarding the communication of financial material to David.

11. Other

Service Auction	Discussion tabled
Silver & Gold Dinners	Discussion tabled
Nominations Committee	Work is ongoing
New/Old Board Retreat	To be scheduled
Solar Power Project	Discussion tabled
Safe congregation	Discussion tabled
Meadow project	Discussion tabled
Chalice Circles	Discussion tabled
Cottage meetings	Discussion tabled
30 <sup>th</sup> Anniversary	Feb 2019 will be the 30th anniversary of UUSMC's establishment!

Meeting adjourned 8:00 pm

Respectfully submitted, Helen Springer, Secretary