

## Unitarian Universalist Society of Mill Creek

### Board of Trustees Meeting Minutes June 11, 2020

**Attendees:** Judy Pappenhagen, John Springer, Greg Pelley, Anna Hull, Susan Klugerman, Bruce Koepcke, Ann Draper, Joe Snader, Brian Coleman, Stephen Petersen, Lemaine Peo, Vicky Tosh-Morelli

Minutes prepared by Lemaine Peo

1. Chalice Lighting and Spiritual Reflection
2. Endowment Start-up—Bruce Koepcke shared updates regarding endowment start-up project which church began two years ago.
  - UUSMC has reached \$10K minimum to open endowment account
  - For now UUSMC will let annual dividends accrue in account; can change that decision at any time
  - UUA accepts only direct deposits
  - Several people being considered to be authorized to deposit into account and to change % rate of accruals into account
    - Lauri Rickard
    - John Springer
    - David Bonner
    - Judy Pappenhagen (currently on file)
    - Adam Kegley
  - Hundreds of churches already in endowment program
  - Once approved and established UUSMC will establish a legacy giving project
  - BOT approved account 6/11/20
3. Approval of Minutes—BOT approved May 2020 BOT meeting minutes
4. Summer Solstice event and building use policy
  - Jamie Kegerise wished to hold outdoor summer solstice event
  - BOT discussed safety concerns and agreed to following terms
    - Event will be promoted to members and guests of members
    - Masks required at all time
    - Social distancing
    - Limit to 10 in building at time
    - All doors locked in building except bathrooms
    - Limit of 2 or a single family unit in bathroom at a time
    - Cleaning crew will clean thoroughly afterwards
5. Celebration of and lessons from first virtual Annual Meeting
  - BOT pleased with virtual Annual Meeting and attendance
  - Congregants have expressed approval of Annual Meeting
6. Minister's Report
  - Discussion regarding possible pastoral internship for Heather Petit
    - H. Petit finished Lancaster Theological Seminary and would like to intern with UUSMC

- Internship is whole ministry experience including pastoral care, worship, and administration
  - Internship in UUA usually 9 months and paid
    - H. Petit would intern Sept-June 15-20 hours per week for two years; not expecting salary (typical financial obligation would be \$962/month PT)
    - H. Petit is highly skilled and would bring great experience to congregation while fulfilling internship requirements
  - BOT raised concern that internship does not burden G. Pelly—he affirmed he would look forward to H. Petit’s internship
  - BOT will further explore and decide before or during next BOT meeting in July
7. Treasurer’s Report
- End of year report—appear on track to end year with \$3.0K surplus
  - Financial Policy and Procedure guidelines have been updated
    - Will add addendum for planned giving as program is designed
    - Will add addendum for endowment policies and procedures
  - BOT decided that Finance Committee and Endowment Committee will be separate entities
8. Review of Summer RE and overall planning for autumn 2020
- Summer RE
    - RE Teams contacted parents regarding summer RE
    - Chalice Children parents request only simple ideas for RE; other RE parents appear to want summer break from RE
    - Anna Hull has simple lessons for Chalice Children to connect with Nature over summer; post info regarding plants, insects, etc.: possibly use Roots and Shoots FB page
    - Youth can listen to sermons with parents if interested
  - Fall RE
    - Soul Matter exploring online options for classes
    - Some churches have been holding RE via Zoom
    - We will explore if UUSMC families are interested in Zoom lessons
    - UUA World magazine has section for family worship and activity
    - Soul Matters Sept packet arrives July 1 and Oct packet arrives Aug 1
  - Adult RE—Karen Rege may possibly use Zoom meetings if Adult class is interested
  - Overall plan for Fall
    - Beginning in July, augment uploaded recorded messages
      - Around 11 AM open Zoom sessions for Joys and Sorrows and breakout groups of 3 or 4
      - Will promote upcoming changes to congregation in advance
9. Look back over last year: Accomplishments and Lessons Learned
- Successes
    - UUSMC stepped up to fill in gap after RE Director resigned
    - Resilient congregation in pandemic mode
    - Coffee hours, time together, inclusion of guests

- RE successes—opening ceremony, enthusiastic volunteer teachers
- Welcoming and warmth of congregation
- Coffee in the Park
- Greg’s training of laity to deliver sermons; warmth of congregation to lay ministers
- UUSMC’s work to brand ourselves and promote to community
- Our altars, Joys and Sorrows, Wailing Wall
- Fiscal responsibility
- All our events
- Wish We Could Do Better
  - Increase Chalice Circle involvement
  - Turn visitors into members
  - Remake Worship Team
  - Increase diversity of community—racial diversity, younger families, children
  - Wish we had begun Zoom with whole congregation sooner
  - Have better conversations—really question and understand
  - Follow up on RE workshop discussion
  - Focus more on organization and structure of UUSMC committees
  - Improve signage, technology, active messaging to better announce our presence and values to community
  - Increase number of men in Chalice Circles
  - Stucco!!
  - Hold BLM workshops
  - Advertise on Social Media
  - Dig deeper into how people are connecting
  - Hold courageous conversations
- Lessons Learned
  - How to be strategic and agile in face of pandemic
  - Nurture spirituality and relationships
  - Continue church activities online via recording and posting, Zoom, livestream
  - Jaimie K is here every Wednesday evening!!
  - THE CHURCH IS NOT THE BUILDING!!

#### 10. Transition to 2020-2021 Board

- Thank you for service to the church—Anna Hull, Judy Pappenhagen, Stephen Pertersen and Melissa Bryson!
- Congratulations to incoming president John Springer
- Welcome to Brian Coleman, Ann Draper, Joe Snader, and Vicky Tosh-Morelli
- Term for new BOT begins July 1, 2020
- Retreat for New Board June 20, 2020

#### 11. Adjourn and Closing Reading