

UUSMC Board Meeting 7/22/2020 – 6:30-7:30 PM

Attendees: Greg Pelley, Lemaine Peo, John Springer, Vicky Tosh-Morelli, Ann Draper, Brian Coleman, Joe Snader

We followed the meeting pattern called a consent agenda or consent calendar, with materials reviewed before the meeting approved during the meeting.

Miscellaneous Items

Congregational goals were approved.

Ministers report was approved. John suggested that Greg share it with congregation – there were no objections.

The board decided to table discussion of what should be included in Greg's report until next month's board meeting.

Worship committee charter has been sent to the board. Worship committee team – Greg will take the lead in getting this organized.

June board meeting minutes were approved.

Voting on board officers: Vicky as VP; Ann as Treasurer; Joe as Secretary. All approved.

RE report – we're just treading water until we can have live activity, maybe not until 2021.

Lemaine asked will we continue in fall as in the spring? We'll simply be sending the Soul Matters packets to RE families. The RE team is meeting to review contents of the packets. Our subscription does not include youth; we want to see signs of youth interest before we commit to a youth subscription.

Finances

Treasurer – Lori's detailed financial report possibly went out before new board members were added but will be sent to new board members going forward. Realm was updated for this.

Year-end financial report – there was 13,000 surplus at end of year; pledges came in, and expenses were reduced; many committees were underbudget; lack of auction was offset by PPP loan. Every month that we are not open, our expenses are \$3000 less.

Spend period to get PPP loan forgiven can be extended to 24 weeks; we have yet to see forgiveness application; condition of forgiveness is not to reduce staffing

What do we report to the congregation? Good news – the congregation is coming through on pledges; we seem to be ahead; Ann to put together a draft.

Membership – need for a vision and goals; Brian proposed to inform congregation about who are on current committees; John proposed to form membership committee with Brian Coleman, John, Greg, Tracy Morgan, Mary-Pat, Lemaine, and Brian Hanson; topics include new members, pastoral care, helping current members grow in the congregation; board would delegate leadership in this area to this committee; Brian C to try getting meeting scheduled for next two weeks.

Opening Committee— Anne Schuman is chair; the committee includes Greg, Prakash, David Bonner, Ann Draper. A draft charter was started. The committee aims to develop plans, policies, procedures for using the building; it may take a while to address overlapping legal concerns.

John proposed a motion that before we open the building to any other use for a rental or by the community, we understand our full responsibility in terms of liability and compliance with legal regulations. Motion passed by board consensus.

We have had outside requests for building use even during pandemic.

Sabbatical request – three areas to handle: worship, pastoral care, and governance. We will plan to establish a sabbatical committee – John proposes worship chair, leader of pastoral care, someone from letter of agreement team – details will be worked out in subsequent meeting. Board voted to accept Greg’s proposal.

Letter of agreement review team – can this be Greg and two people on a short zoom call? Greg proposed to meet in August and then again in January if follow-up is needed. Team will include Vicky and Lemaine.

Internship

From the finance committee: the risk of intern alone is medium; the risk of an intern plus RE director would be high. Internship is two-year commitment.

Could we look at funding an expense budget instead of direct remuneration? Could we compensate Heather for her times in the pulpit? Greg proposed taking \$2000 out of minister’s expense account and shifting it to the intern, as a first-year solution, followed by reconsideration of how much we could commit in the second year. And Heather will be paid \$200 for the 6 times that she preaches, with the funds coming out of Sunday Services. We’ll need to have a five-member internship committee. Proposal was unanimously approved. Greg will speak to Heather and work out the accounting details with Lori.