

UUSMC Board of Trustees
Minutes of August 20, 2013 Meeting

Meeting called to order 7:00 pm

Present: Tina Guerette, Mike Hilgart, Mary Pat Knauss, Brenda Levin, Jamie Kegerise, Matt Doty

I. Check in and Chalice Lighting

Tina conveyed a message from Donna, who is researching a historical novel. Part of her research included an investigation of church minutes dating back hundreds of years. Complex challenges have always been part of churches.

II. The minutes of the previous meeting were circulated electronically and approved by the board in advance of this meeting.

III. Treasurer's Report

Lauren Rickard sent the bookkeeper's report and monthly financial statement. The documents were reviewed by the board in advance of the meeting. Total units pledging (75) is down significantly from last year (98). Total pledges to date (\$160,322) are less than our projected total (\$178,600). This is, of course, concerning. Jamie will look into the distribution of people who have not pledged this year and determine if there is a systematic approach that can be used to increase pledges. Mary Pat moves approval of treasurer's report. Tina seconds. Motion carries unanimously.

IV. The board met in executive session for a confidential discussion of Rev. Hull's health concerns and the possible approaches to providing ministerial services for the congregation.

V. Immediate Plans for Ongoing Ministry

- a. Michelle Collins of First Church, Wilmington and Andrew Weber of UUFN have agreed to provide emergency pastoral care for the congregation until October 7 and would be willing to support us longer if necessary.
- b. Sunday Services committee has arranged a schedule for the month of September and will plan the first two Sundays in October. They will also prepare a contingency plan for the remainder of October. Keith Goheen recommended contacting local congregations to see if they have lay speakers who might be willing to help out. **The board authorizes the Sunday Services committee to exceed their allocated budget if necessary to cover this emergency situation.**
- c. In light of Paul's medical leave at the beginning of the church year, when planning typically takes place, Sunday Services, Music and RE

are asked to coordinate a plan for regular and special services through December 2013.

- d. A Leadership Council meeting will be held on September 18.
- e. A congregation-wide strategic planning event is tentatively scheduled for October 25 and 26.
- f. Brenda will serve as staff-liason in Paul's absence. She will complete the annual performance review for Debby Damiani that was started in the spring. Evaluations for other staff will proceed as rapidly as possible.
- g. In lieu of a September Grist, Debby will be asked to prepare a schedule of upcoming events. The board anticipates regular email communication with the congregation over the next few months.

Meeting adjourned 10:05 pm