

UUSMC Board of Trustees  
Minutes of November 19, 2013 Meeting

**Meeting called to order 7:00 pm**

**Present:** Tina Guerette, Mary Pat Knauss, Brenda Levin, Jamie Kegerise, Matt Doty, Jeanne Hanson

**I. Check in and Chalice Lighting**

**II. Contract Minister Search**

- a. Jeanne updated the board on the status of the search for a contract minister. We have two viable candidates with whom the committee is scheduling interviews.
- b. The board discussed the criteria by which the committee will evaluate the candidates and reiterated the objective to secure a minister that covers our short-term needs.
- c. We are willing to consider employment between 50 and 75% time.

**III. Treasurer's Report / Finances**

*The board reviewed, in advance of this meeting, the following documents: 1) 2013-10 Bookkeeper Notes, 2) 2013-10 Financial Statement.*

- a. Our net profit / loss for this church year is presently a loss of \$9000. This includes the severance payment to Rev. Hull. Our current budget includes a commitment to take \$19,000 from reserves.
- b. We make monthly contributions to the UUA. The amount of this contribution is determined by a fair-share calculation that is based on our number of members. The updated annual numbers will be submitted in January 2014. The board will remind the membership committee that that these numbers should be based on the number of members in good standing, i.e. those that have made a monetary contribution to the congregation in the preceeding year.

**IV. Fire Alarm contract**

The Building and Maintenance Committee has solicited and evaluated bids for a fire alarm service contract. The proposed costs were reviewed and approved by the board electronically between the October and November board meetings. However, the full fiscal impact of this contract, including annual service contract fees and additional phone line charges, is now clearer. It appears there may also be some possibility of reducing the long term costs by structuring the alert system differently. The request has been referred back to the committee for futher evaluation.

**V. New committee leadership – Thank You!**

- a. Hospitality: Linda Pugh and Joanne Hartline
- b. Social Action: Chitra Vaidyanathan has taken on co-chair responsibility
- c. Cell Phone Tower Task Force: MQ Riding, Dick Burgess, Charlie Brooks
- d. Service Auction: Linda Pugh has volunteered to coordinate the event. We have many other volunteers: Chitra Vaidyanathan, (advertising / marketing), Pat Loeffelholz (decorations), Mike Hilgart (donation coordination), Susan Klugerman (Catering), Andy Levin (auctioneering), Joanne Hartline, Deb Cohen.

**VI. The meeting adjourned at 9:07 pm.**