

UUSMC Board of Trustees

Meeting Minutes

May 13, 2014

Attendees: Tina Guerrette, Mike Hilgart, Jamie Kegerise, Brenda Levin, Mary Pat Knauss, Jeanne Hanson, Greg Pelley, Matt Doty, Adam Kegley

**I. The meeting was called to order at 7:05**

**II. Rev. Greg opened with a reading written by Rev. Blanchard.**

**III. Treasurer's Report / Finances**

*The board reviewed: 1) 2014-3 Bookkeeper Notes, 2) 2014-3 Financial Statements, 3) 2014-4 Bookkeeper Notes, 4) 2014-4 Financial Statements, 5) Pledge report summary*

- a. We began the current fiscal year projecting a \$19,000 deficit. Current projections suggest we will break even by the end of the year.
- b. Adam summarized the pledge report summary. Pledges are almost entirely in and total pledges for 2014/2015 are projected to be approximately \$183,000. We have previously assumed a 92% collection rate, but previous year trends suggest we can assume 95% collection. Total income is projected to be approximately \$260,000 but will be refined with more precise information on projected building use income.
- c. The Music committee has requested a significant increase in their budget to enable UUSMC to offer more competitive rates and fees for supplemental musicians and accompanists. The board recommends including the full increase requested.
- d. The board reviewed the remaining projected expenses and made minor adjustments based on prior year actual expenditures.
- e. The board concurs with the finance committee recommendation to separate fundraising expenses from fundraising revenue so that both can be tracked independently. Adam will discuss with Lauri.
- f. RE and administrative staff benefits have been increased by 10% of salary to include our new commitment to funding retirement contributions. In light of this substantial increase in total compensation, the board recommends no increase in base salary.
- g. The board recommends a one-time structural increase in the music director salary to bring it inline with UUA fair compensation guidelines.
- h. The projected deficit in the draft budget is approximately \$29k, which can be covered by exhausting prior year operating reserves. Proposing a deficit of this magnitude is concerning, but the Board is hopeful that we will be able to close the deficit gap as we have in recent years given a similar budget situation.

**IV. Minister's Report**

- a. Rev. Greg updated the board on the pastoral care being organized for the Tessier/Bloomer family. Several people have expressed interest in making financial contributions to support the family. Mary Pat has agreed to investigate a mechanism for establishing and administering such a fund.
- b. Tentative monthly themes are being organized to connect service, music, RE and other activities.
- c. Organizing a committee on the ministry, which is required both for Greg's preliminary fellowship with the UUA and as part of our congregational bylaws. Initial organization will make sure we meet the ministerial fellowship requirements and future committee direction will be determined as Greg discovers what works best for him.

**V. Annual Meeting**

- a. The board reviewed the draft agenda for the annual meeting.

**VI. Delmarva Cluster update**

- a. Next meeting June 4 from 7-8:30 at UUSMC

**VII. Clothing Bin proposal**

- a. Tabled until further info from social justice committee

**VIII. Meeting adjourned at 9:30pm.**