

UUSMC

Board of Trustees Meeting

March 17, 2015

Present: Mary Pat Knauss, Bruce Koepcke, Jamie Kegerise, Jeanne Hanson, Adam Kegley, Tracy Morgan, Ivonne Antongiorgi, Rev. Greg Pelley

The meeting was called to order at 7pm.

- Chalice Lighting and Spiritual In-gathering  
Rev. Pelley initiated the meeting with the lighting of the chalice and a reading.
- Standing Reports and Other Business
  - a) Approval of February Minutes – The February minutes were approved. Following discussion, it was agreed that a draft of the minutes will be sent to Board members for approval on Friday of the week of the meeting. Any corrections/changes need to be sent by week-end so as to have the final version ready for distribution to the Leadership on the following Tuesday.
- Treasurer's Report
  - a) The Finance Committee reported its review of the church's income/expenses for February reflected expenses were higher than income; still there is a small surplus reported. The Board requested that the recent one-time gift be accounted for in Operating Reserve on the balance sheet rather than as an income contribution on the P & L.
  - b) The Board discussed the Youth RE and Facilities requests to increase their budget for next year. The RE Committee is asked to submit a proposal to include a description of how its proposed increase fits into the programs goals, expectations, and its capacity to partially raise funds to cover projected expenses.
  - c) The Finance Committee will draft a budget pending pledge drive, service auction, and any staff/salary adjustments. The Committee Chair will be asked to present at next Board meeting the draft budget.
- Minister's and Staff Reports
  - a) Rev. Pelley is recommending that the Sunday Services Committee adopt "Soul Matters", a theme-based ministry program that provides participants with resources, readings, reflections, and RE curricula.
  - b) Adam (Facilities Rental ) and Debby are finalizing arrangements with PFLAG (support group for Parents and Friends of Lesbian and Gay's) to host a group meeting at UUSMC.
  - c) Worship attendance reports will start showing RE attendance numbers by age-group (children, youth, adults).
  - d) Clarification is needed on the church's partnership with the Eastside Charter School. Rev. Pelley will follow up on this with the Social Justice Committee Chair.

- e) Music Director's report  
The Board discussed the issue of performance licenses. Based on the use of recorded music, outside performers, etc. the Board will consider including in the budget the cost of a blanket license to cover all performances/events of the church.

- Miscellaneous

- a) Annual Meeting Logistics  
Announcements of the Annual Meeting on May 3 will be published in advance in every UUSMC media.  
Committees will be contacted to submit information for Annual Report.  
Annual Budget will be submitted to be adopted by voting members of the congregation.  
Three new Trustees are to be nominated and elected by voting members of the congregation.  
An amendment to Article VII of the By Laws is being considered. The amendment will change the stipulation of the Annual Meeting date to be held between April and June.
- b) JPD Assembly  
This year the Assembly will be held on April 10-11 in Lafayette, PA. The church can send 4 delegates and at present, 2 delegate cards remain. People are encouraged to attend so UUSMC can have representation in important decisions being made at the District level.
- c) Minister and Staff Evaluations update  
The sub-committee working on Rev. Pelley's appraisal is gathering feedback from various sources and will submit his performance appraisal next month.  
Rev. Pelley will be conducting staff evaluations in the coming week.
- d) Delmarva Cluster Request for UUSC  
The Board approved a request made by the Delmarva Cluster asking each congregation to donate 2 collections to UUSC in Lewes, DE. Rev. Pelley will coordinate this with the Social Justice Committee. The Board recommended donating 50% of collections for a two month period as is customary practice with collections. This was estimated to be at least equivalent to 2 full collections.
- e) Stewardship Campaign update  
Tracy Morgan and Bob Broesler have been meeting and getting input from members of the congregation on the philosophy of stewardship and their financial pledge to the church. A report is being prepared for the Board. On March 28 a gathering will take place at the church library to outreach members to turn in their pledge cards.

- Religious Exploration Visioning

- a) The Board continues to review and expand our vision of RE to incorporate growth into ideals of universalism, commitment to excellence, embodiment and life-long practice of Unitarian values, spirituality, and their relationship to the outer world.

Rev. Pelley will work with the RE Committee in reframing the vision and the training of teachers.

- Board Retreat Proposal
  - a) A proposal to have the Board Retreat on June13 was discussed. The retreat will include new Board members, and will focus on some strategic planning and priorities for the next year.

Rev. Pelley closed the meeting with a spiritual reading.

The meeting adjourned at 9pm.

Respectfully Submitted,

Ivonne Antongiorgi

Secretary